



THE *Wade Walthall's*
NUTCRACKER
2019

presented by
Evergreen City
Ballet
Bennyroyce Royon, Artistic Director

December 6-8
Meydenbauer Center Theatre

December 13-15
Auburn Performing Arts Center

December 20-22
Renton IKEA Performing Arts Center

Tickets & Information:
evergreencityballet.org
or call 425.228.6800



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Production Team

Bennyroyce Royon
ECB | Artistic Director
director@evergreencyballet.org

Randi Yager
ECB | Office Manager
officeadmin@evergreencyballet.org

Tesee George
ECB | Ballet Mistresses
principal@evergreencyballet.org

Debbie Malady
ECB | Wardrobe Mistresses
wardrobe@evergreencyballet.org

2019 NUTCRACKER FAMILY INFORMATION PACKET

(last updated 10/18/19)

Within this packet we cover information regarding rehearsals, performances, and expectations of dancers within the theatre. Please take the time to review this packet with your dancer before asking questions. It is very important all dancers and families understand the guidelines described in this packet. We have taken a great deal of time to make sure the information is explained clearly and precisely.

Introduction

Evergreen City Ballet (ECB) is a not-for-profit organization serving youth and adult dancers of all ages throughout the Puget Sound region. Together, its faculty and staff lead exceptional dance curriculum, outreach programs, special events and family-friendly performances year-round.

Performing is:

- a gift from the performer to the audience
- a team effort
- a time to work hard and have fun

Performance Opportunities are offered in order to:

- share accomplishments with family, friends, and the general public
- provide exposure of the performing arts to our community
- provide valuable stage experience for our students
- educate our students and families about professional training, rehearsal, performance etiquette

Performing at Evergreen City Ballet is:

- a valuable opportunity and a privilege
- open to any student who meets age, class level, and attendance requirements
- designed to foster pride in team effort

Performing at Evergreen City Ballet requires:

- a positive contribution by both student and family
- respect for all instructors, staff, volunteers, and peers
- group cooperation to create the best environment for the performers possible
- absolute compliance with all rules

Attendance

Please make your best effort to attend all rehearsals. When dancers are absent, we cannot work efficiently, and it jeopardizes the quality of the production. All absences must be communicated to the artistic team in advance. We all have to work together to produce a memorable performance. **Starting Saturday, Nov 2nd, If a student misses two (2) or more rehearsals we reserve the right to adjust the casting as necessary.**

Volunteering

Without our volunteers, it will be impossible to showcase our quality productions. We rely on parent volunteers for everything from tickets sales, to ushering, to help in the wings and backstage with the dancers. None of these jobs are complicated. **This is why we ask that you support your kids as well as ECB by volunteering. Each family must commit to volunteer 8 hours of their time during this Nutcracker season.**

Volunteer shifts can be filled by any responsible member of the family (this includes teenage siblings!) who completes a background check.

If you are interested in volunteering please contact our amazing volunteer coordinator:

Kathy Wallace at: volunteer@evergreencityballet.org

It is a joy to watch your children learn and grow through each performance. We hope that you will be generous with your time and willing to share in their progress here at Evergreen City Ballet.

Theatre Rules & Procedures

Behavior

ABSOLUTELY NO PHOTOGRAPHY IS ALLOWED IN THE DRESSING ROOMS. We want to be respectful of one another's privacy. Use common courtesy and treat others as you would wish to be treated. If you are seen taking photos in the dressing room we will ask you to call/text your parents and then your phone will be confiscated until after the performance.

- No siblings or additional family members are allowed to stay in the dressing rooms, **this includes ECB Alumni**
- No yelling, running, or horseplay in the dressing rooms.
- Once you arrive in the theater you must be either in your dressing room or onstage dancing.
- After each performance you must clean up your dressing room. Costumes must be on hangers and trash must be put into trash cans. Do not leave your personal belongings in the theatre. Chaperones will not excuse the children until the dressing rooms have been tidied.

Backstage

- You must be QUIET, if you need to talk, you must whisper. Any noise from backstage travels out into the theater and disturbs the audience.
- **Absolutely no running or horseplay.** Be very careful backstage. Stay alert at all times. There are big set pieces and backdrops hanging from the ceiling that move from time to time.
- Stay out of the way of all dancers and stage crew.
- **Listen and follow instructions from ANY adult backstage who speaks to you.**
- Return to your dressing room as soon as you have finished your dance.
- **No one is allowed to watch backstage. There is no room and it is not safe.**

Arrival

- All dancers Level 3 and under must arrive at the **theatre 1 hour before the start of rehearsal or performance.** Punctuality is essential in order to keep everything running smoothly
- Upon arrival at the theatre all dancers must be dropped off and sign-in at the Security Checkpoint. From there your dancer will be escorted to their dressing room. All dressing rooms will be clearly labeled.
- Hair and make-up should be finished before you arrive at the theatre.
- Unless volunteering, no parents will be allowed backstage past the Security Checkpoint.

Pick up

All dancers that are **only** in Act I may be picked-up 1 hour and 15 minutes after the start of the performance. Parents must go to the security check in to get them and sign them out.

All Angel dancers must be picked up right after the performance. This is approximately 2 hours after the beginning of the show. If you have paid for ticket to see the performance, your Angel should stay in the green room until you pick them up right after the show. Please pick-up your children **ON TIME. If you are more than 15 minutes late there is a \$25 late pick-up fee.** If you are scheduled to perform both matinee and evening performances on the same day, please arrange for your dancer to be picked-up between performances. **Staying in the theater without supervision is not permitted.**

Joining the Audience/ Going to the lobby in costume

Your child will not be allowed to sit down with family in the audience, unless you have purchased a ticket and the dancer has removed their makeup and has their hair down. Dancers will remain backstage until the performance is over. Only dancers in Level IV and above may go to the lobby following the performance in costume to meet and greet audience members.

- Only dancers in Level V, VI and PD may go to the lobby following the performance to meet and greet audience members in costume.
- Level IV dancers may go out to the lobby in costume with prior approval from their guardian with a written note of permission given to the Wardrobe Mistress.

What to Bring

- **Water bottle**
- **Hair spray, gel, hair brush, fine toothed comb, hair net, and extra bobby pins**
- Ballet shoes and tights
- Make up for touch ups
- Quiet games, homework, books to read, puzzles etc. for waiting periods
- Baby wipes/make-up remover
- Please clearly label your child's name on everything they bring to the theatre. All of their belongings must fit in a labeled bag.

What NOT to Bring

- We have several dancers with life threatening nut allergies. **DO NOT bring any food containing nuts to the theatre.**
- **Do not** bring valuable items (jewelry, money, tablets, etc.). **You are responsible for keeping track of your own belongings.** ECB is not responsible for lost articles or money.
- Avoid bringing food unless your dancer has to be at the theatre longer than 3 hours.
- **Do not** bring food that is juicy, sticky, oily, powdery, or contains dyes (pizza, cheetos, gum, Gatorade etc.) as it could be damaging to the costumes.
- **Do not** bring any beverages other than water.
- ***Eating is not allowed in costume.*** Dancers may eat and drink in street clothes only.

Chaperones

Chaperones will be assigned to each group of dancers. **Dancers must be respectful and follow their instructions at all times.** Chaperones will help with attendance, costume coordination, and enforcing rules. Part of being a chaperone includes taking direction from the Artistic Director, Ballet Mistress, or Wardrobe Mistress. Chaperones must watch all dancers they are assigned to and must stay with their group until all assigned dancers have been picked up. **Chaperones may watch from backstage if there is enough room at the specific time of the dance.**

Tech & Dress Rehearsal

Younger dancers will be excused as early as possible during the Tech/Dress rehearsals. Please understand this is a vital time in the theatre to make sure everyone is comfortable on stage before the performances. We do know that these are long rehearsal periods and we will do our best to stay timely. Tech & Dress are closed rehearsals so that dancers are able to focus on performance preparation. **Parents will not be allowed to watch from the audience.**

*****If Your Child is Sick*****

- If your dancer has a fever or is contagious please keep them at home. Dancers are welcome to return to the studio or theatre 24 hours after their fever has broken and/or they are no longer contagious.
- **If your child is too sick to perform please call the ECB google voice account (425) 610-9362** immediately so that we can make arrangements for your dancer's spot to be filled
- Do not call the studio as no one will be there to answer the phone or listen to your message – we will all be at the theatre!
- In addition to calling the **ECB google voice account (425) 610-9362 you may e-mail Miss Tesea George at principal@evergreencityballet.org**

Wardrobe Rules & Procedures

- **Absolutely no eating, drinking, or sitting while in costume.**
- Wear only the costume that has been assigned to you. Your name will be listed on a tag and hanger.
- Check your costume and all your accessories 30 minutes before the start of the performance. Any costume that requires repair should be brought to the attention of the Wardrobe Mistress.
- Do not put your costume on until the costumers or chaperones have instructed you to do so.
- Dancers are responsible for properly hanging up their own costumes and putting away their headpieces and accessories after using them. The costumes are valuable and must be treated with respect at all times.
- **Student's accounts will be charged \$5 for costumes found lying on the floor, or not hung up, Student's accounts will be charged a minimum of \$25 for costumes found mistreated or damaged in any way.**
- Borrowed items such as tights, briefs etc. must be checked out from wardrobe and signed in when they are returned. Any items that are not returned within one week of the performance will be charged the amount of their value to the student's account.
- No nail polish / **No earrings for dancers in Level I through Level VI**
- If your dancer's hair is dyed an unnatural color (hot pink, green, blue, etc.) please use an appropriate color (brown, black, blonde) of wash out dye to cover it up for the performances, tech and dress rehearsals.

Costume Requirements

Below are costume requirements for cast members. If your part is not listed, there are no extra requirements. For examples, visit: www.evergreencityballet.org/resources. If you have questions, please email wardrobe at: wardrobe@evergreencityballet.org

**** Please remember that underwear should not be worn under your tights and leotard. Tights are dancers' underwear. ****

Table I. Nutcracker Costume and Hair Requirements

Role	Undergarments	Hair
Clara	Nude spaghetti strap Leo	Princess style with Ringlets
Party Girls/Little Sisters	White or nude spaghetti strap Leo, No cap sleeves	Hair in bun on top back of the head Drawstring ringlets attached around bun
Party Boys	White tights and a white T-shirt Black Shoes rented from ECB	Bun at the crown of the head
Teen Ladies	White or nude spaghetti strap Leo Pointe Shoes	Bun at the crown of the head
Party Mothers	White or nude spaghetti strap Leo, Black Character Shoes	Neatly styled
Party Fathers	White T-shirt, Black socks, Black dress shoes	Neatly styled
Granny	White or nude spaghetti strap Leo, Black Character Shoes	Hair Prepped for Wig
Maids	White or nude spaghetti strap Leo, Black Character Shoes	Bun at the crown of the head
Ballerina Doll	White Briefs	Bun at the crown of the head
Mice	Black Ballet shoes We provide leotards and tights	Bun at the crown of the head
Snow Queen & Snow Corps	White Briefs	Bun at the crown of the head
Angels	White Leotard provided	Bun at the crown of the head
Angel Court	White Briefs	Bun at the crown of the head
Chinese	Any color spaghetti strap Leo Black capri leggings (please purchase)	Bun at the crown of the head
Marzipan	White spaghetti strap Leo	Bun at the crown of the head
Russian	White spaghetti strap Leo	Bun at the crown of the head

Bon Bons	Girls: provided Boys: Black tights and black ballet shoes white t-shirt	Girls: Bun at the crown of the head Boys: Side part and styled neatly
Dew Drop & Sugar Plum	Light Pink Briefs	Bun at the crown of the head
Flowers	White Briefs	Bun at the crown of the head
Spanish Leads	Red Briefs	Bun at the crown of the head

Ballet Shoes

All ballets shoes must be clean, have sewn elastics, no holes, and strings tied and tucked in.

- a. Level I to III must wear leather ballet shoes
- b. Level IV and up must wear canvas ballet shoes
- c. Boys black ballet shoes unless otherwise specified

Tights

- d. All tights must be clean and free of holes or runs.
- e. Tights for Level I to III may be purchased through ECB's office or found on Discount Dance Supply: **Bloch Girls Endura Footed Tight in Pink.**
- f. Tights for Level IV and above may be found on Discount Dance Supply: Style: T0921G
- g. Body Wrappers Adult TotalSTRETCH® Mesh Back Seam Convertible Tights, color: Theatrical pink, Style No: A 45

*****During Discount Dance check-out please enter teacher code: 126334
and help ECB earn points*****

www.discountdance.com

Makeup Requirements

- **Full hair and make-up is required for Tech & Dress rehearsals.** This is because there will be promotional photographs taken during dress rehearsal and dress rehearsal the artistic staff's opportunity to make sure everything is done correctly. Bring your own comb or brush.
- Make-up for all children's roles should be applied at home, before coming to the theater. This includes lip stain.

Stage makeup is required for all dancers. While we understand it feels like a lot of make-up, please keep in mind this is for stage purposes only. We want them to look like little girls and boys, but we need to see their features with the bright theatre lighting.

Makeup requirements,

If you have questions or concerns, please speak with instructor or contact wardrobe at:
wardrobe@evergreencityballet.org

Makeup Requirements by Level

Level I-III Dancers:

We still want them to look like little girls but we need to see their features with the bright theatre lighting.

- Rose colored blush (Wet & Wild, Berry Shimmer, 834E or Maybelline Fit Me Rose)
- Revlon ColorStay Overtime Lipcolor, Unending Red
- Foundation, match skin color (optional)
- Medium brown and white eye shadow
- Black eyeliner and black waterproof/water-resistant mascara
- Absolutely no glitter, gems or colored eye shadow permitted.
- If your child has very fair skin and features, more make-up may be needed.

Level VI, V, VI & PD's

- Rose colored blush (Wet & Wild, Berry Shimmer, 834E or Maybelline Fit Me Rose)
- Revlon ColorStay Ultimate Liquid Lipstick, Top Tomato
- Adel 105 Black eyelashes and clear adhesive
- Foundation, match skin color
- Brown, white and peach eyeshadows
- White highlighter (liquid/felt tip/pencil)
- Black eyeliner and black waterproof/water-resistant mascara
- Absolutely no glitter, gems or colored eye shadow permitted except by the direct permission or request of the Artistic Director.
- If your child has very fair skin and features, more make-up may be needed.
- For more details refer to [Level IV, V, VI face chart](#)

Basic Boys/Men Makeup:

- Maybelline Fit Me! Rose 30 Blush
- Boys lip color should be 1 to 2 shades darker than natural lip color
 - Level I-III: Lip Balm. If lips are very pale apply lip liner prior to lip balm or use Revlon ColorStay Overtime Lipcolor, Boundless Nude
 - Level IV, V, VI, PD: Recommended colors include but aren't limited to: Revlon ColorStay Overtime Lipcolor, Boundless Nude, Revlon ColorStay Ultimate Liquid Lipstick colors #1 Nude, Buffest Biege
- Foundation, match skin color
- White and Medium brown eye shadow (Level IV, V, VI, PDs - peach optional)
- Brown/Black water-resistant eyeliner or eyeshadow
- Black waterproof/water-resistant mascara
- Absolutely no glitter, gems or colored eye shadow permitted.
- If your child has very fair skin and features, more make-up may be needed.
- For more details refer to [Basic Boys/Men Face Chart](#)
- Video tutorial: <https://www.youtube.com/watch?v=YrRF5fb7nzg>

Hair Requirements

- All ladies must have hair in a bun.
- Party girls will need to purchase hair curls to attach to their buns. Please attend the demonstration class on November 23rd at 12:45pm in studio C.
- Do not use a sock bun or any other accessories claiming to form the proper bun.
- For all buns, the hair should be sleekly pulled back from the face to the crown of the head and the bun, if you need help please come to the hair demonstration on the 23rd of November.
- Bun should be securely fastened and must be covered by a hairnet that matches hair color.
- Use lots of hair spray and gel to keep all the wispy hair tight to the head.
- Do not use shiny barrettes.
- Please bring extra bobby pins to the theatre to fasten the hairpieces for each part.
- Classical Ballet Bun Tutorial: <https://youtu.be/EUVmm9tzZs4>

Party Girls, Little Sisters and Clara

- Hair is in a bun (this is new this year) and attached the hair curls that will need to be purchased.
- To purchase please go to <http://www.hairworldbyjamie.com/clara-from-nutcracker-drawstring-ponytails-with-spiral-curls/>
- Pick the color closest to your child's hair color. (See Color Chart) Please do not wait to order these till last minute. Hair pieces should be attached before getting to the theater.
- wardrobe@evergreencityballet.org. Wardrobe is not responsible for ordering, storing, or transporting hairpieces to and from performances.

Videography

We will be providing a professional videographer to videotape performances that will be available for purchase. DVD or thumb drive order forms will be available in the lobby at the theatre. Each DVD or thumb drive is \$25. The deadline for ordering and other information will be on the order form.

*****Please be aware that no personal photography or videography will be allowed in the theatre at any of our performances*****

Remember at all times, you are representing (ECB) and your behavior should be respectful, courteous, and kind. Please review this information with your dancers so that everything is clear. If you do not understand something, ASK! Email is the best way to reach us, the sooner the better. We are happy to answer any questions. Thank you!

Amazon Wish List

Wardrobe wish list from AMAZON, please help us purchase items we need to keep everything running smoothly for the entire run of the Nutcracker Season. To see items for purchase, please follow this link after signing in:

<https://amzn.to/35OogMM>

Theatre Performance and Rehearsal Schedule

Meydenbauer Centre Theatre
11100 NE 6th St, Bellevue, WA 98004

Wednesday, December 4th, 6:00pm Cast A (full show)
Tech & Dress Rehearsal

Thursday, December 5th, 7:00pm Cast B (full show)
Dress Rehearsal

Friday, December 6th, 7:00pm Cast A (Full Show)
Full Length Performance

Saturday, December 7th, 1:30pm Cast B (1 hour)

Saturday, December 7th, 7:00pm Cast A (full show)

Sunday, December 8th, 1:30pm Cast B (full show)

Auburn Performing Arts Center
11100 NE 6th St, Bellevue, WA 9800

Thursday, Dec. 12th 6:00pm Cast B (full show) (Girls scouts show)
Tech /Dress Rehearsal

Friday, Dec. 13th 11:00am Cast A
One hour (Private School show)

Friday, Dec. 13th 7:00pm Cast B (full show)

Saturday, Dec. 14th 1:30pm Cast A (1 hour)

Saturday, Dec. 14th 7:00pm Cast B (Full Show)

Sunday, Dec. 15th 1:30pm Cast A (Full Show)

Renton IKEA Performing Arts Center
11100 NE 6th St, Bellevue, WA 9800

Wednesday, Dec. 18th 6:00pm Cast B (1 hour)
Tech /Dress Rehearsal

Thursday, Dec. 19th 6:00pm Cast A (full show)
Tech /Dress Rehearsal

Friday, Dec. 20th 10:00am Cast B
One hour (Private School show)

Friday, Dec. 20th 7:00pm Cast A (full show)

Saturday, Dec. 21st 1:30pm Cast B (1 hour)

Saturday, Dec. 21st 7:00pm Cast A (full show)

Sunday, Dec. 22nd 1:30pm Cast B (full show)

Pizza party at ECB for those who volunteer with load out! ;)

Background Check Application

It is mandatory that Evergreen City Ballet (ECB) run background checks on all employees and volunteers who work for ECB and have access to children. Please complete the following Background Check Disclosure & Application information, maintain a copy for yourself, and return the original to ECB's main office. The background check will be made through the Washington State Patrol. We thank you for your cooperation. If you have any questions, please feel free to contact me. Administrator: Randi Yager officeadmin@evergreencityballet.org

Background Check Disclosure & Application

Have you:

1. Been convicted of any crime? _____
2. Had findings made against you in any civil adjudicative proceeding? _____
3. Had both a conviction and finding been made against you? _____

Please complete ALL the information requested below.

FullName: _____

LastFirstMiddle

Alias/MaidenNames(s): _____

Date of Birth: _____ Sex: _____ Race: _____

Month/Day/Year

Driver's License Number/State _____ / _____

Email address: _____

All of the information provided above is complete and true to the best of my knowledge. ECB has my permission to run a background check on me.

Signature of Applicant

Photo/Video Release Waiver

I, _____, acknowledge and consent to allow Evergreen City Ballet (*ECB*) to use photos and/or videos of my child/myself in all marketing communications including (but not limited to):

- Publications such as: flyers/brochures),
- Advertisements (such as newspapers or online ads), our studio's website, or on social
- Evergeencityballet.org | ECB's website
- ECB's social media channels (facebook, instagram , twitter, youtube, linked in and parent guild Band ap).

I understand that in some cases, my child and/or my name may be used. I further understand no financial compensation will be awarded for the usage of these photos/videos.

Please Circle: YES NO

Signature (parent/guardian for minors)

Date

Printed Name

Date